



May 3, 2018

Kazek Israni-Winger

Dear Kazek:

This letter confirms your appointment to an intern position at Iowa Public Television. You will report to Laura Shannon. Your internship will begin on May 21, 2018. Please report to Laura Shannon at 9:00 a.m. at 6450 Corporate Drive, Johnston, Iowa.

Your hourly rate for this intern position is \$10.96. You will be paid on a bi-weekly basis and wages are subject to normal withholding. You will receive your first paycheck on June 8, 2018, which will include wages for May 21, 2018 through May 31, 2018. As an intern with the State of Iowa, you are not eligible for benefits [11 IAC-57.6(2)].

As a condition of appointment to an internship, you will be expected to abide by State and Network policies and procedures. You will be required to sign acknowledgement of policy and procedures. You will be required to show proof of citizenship or eligibility to work in the United States. Please bring appropriate documents with you on your first day of work.

Your internship is temporary and voluntarily entered into and will conclude approximately August 19, 2018.

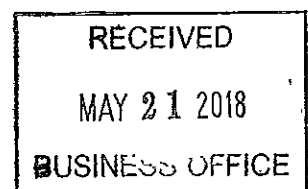
Congratulations. We look forward to having you as an intern with Iowa Public Television. If you have any questions, please feel free to call me at 515-725-9828.

Sincerely,

Michelle Wendel
Director of Administration

I understand and acknowledge the terms and conditions of the intern appointment. Please specify acceptance or rejection of this offer by replying to this correspondence.

- I agree to this offer of employment
- I decline this offer of employment





September 20, 2018

Armani Wilson
[REDACTED]
[REDACTED]

Dear Armani:

This letter confirms your appointment to an intern position at Iowa Public Television. You will report to Laura Shannon. Your internship will begin on September 28, 2018. Laura Shannon will be in touch to finalize the time and location.

Your hourly rate for this intern position is \$10.80. You will be paid on a bi-weekly basis and wages are subject to normal withholding. You will receive your first paycheck on October 12, 2018, which will include wages for September 28, 2018 through October 4, 2018. As an intern with the State of Iowa, you are not eligible for benefits [11 IAC-57.6(2)].

As a condition of appointment to an internship, you will be expected to abide by State and Network policies and procedures. You will be required to sign acknowledgement of policy and procedures. You will be required to show proof of citizenship or eligibility to work in the United States. Please bring appropriate documents with you on your first day of work, examples are included in this letter.

Your internship is temporary and voluntarily entered into and will conclude approximately December 31, 2018.

Congratulations. We look forward to having you as an intern with Iowa Public Television. If you have any questions, please feel free to call me at 515-725-9823.

Sincerely,

Kimberly Stoker
Human Resource Associate

I understand and acknowledge the terms and conditions of the intern appointment. Please specify acceptance or rejection of this offer by replying to this correspondence.

I agree to this offer of employment

I decline this offer of employment





December 24, 2018

Jackson Lebedun

Dear Jackson:

This letter confirms your appointment to an intern position at Iowa Public Television. You will report to Laura Shannon. Your internship will begin on January 4, 2019. Laura Shannon will be in touch to finalize the time and location.

Your hourly rate for this intern position is \$10.00. You will be paid on a bi-weekly basis and wages are subject to normal withholding. You will receive your first paycheck on January 18, 2019 which will include wages for January 4, 2019 through January 10, 2019. As an intern with the State of Iowa, you are not eligible for benefits [11 IAC-57.6(2)].

As a condition of appointment to an internship, you will be expected to abide by State and Network policies and procedures. You will be required to sign acknowledgement of policy and procedures. You will be required to show proof of citizenship or eligibility to work in the United States. Please bring appropriate documents with you on your first day of work, examples are included in this letter.

Your internship is temporary and voluntarily entered into and will conclude approximately May 31, 2019.

Congratulations. We look forward to having you as an intern with Iowa Public Television. If you have any questions, please feel free to call me at 515-725-9823.

Sincerely,

Kimberly Stoker
Human Resource Associate

I understand and acknowledge the terms and conditions of the intern appointment. Please specify acceptance or rejection of this offer by replying to this correspondence.

I agree to this offer of employment

I decline this offer of employment

January 25, 2019

Hayley Schaefer
[REDACTED]
[REDACTED]

Dear Hayley:

This letter confirms your appointment to an intern position at Iowa Public Television. You will report to Molly Phillips. Your internship will begin on January 29, 2019. You will meet with Taylor Shore at 6450 Corporate Dr., Johnston, IA at 11:30 am.

Your hourly rate for this intern position is \$10.00. You will be paid on a bi-weekly basis and wages are subject to normal withholding. You will receive your first paycheck on February 15, 2019, which will include wages for January 29, 2019 through February 7, 2019. As an intern with the State of Iowa, you are not eligible for benefits [11 IAC-57.6(2)].

As a condition of appointment to an internship, you will be expected to abide by State and Network policies and procedures. You will be required to sign acknowledgement of policy and procedures. You will be required to show proof of citizenship or eligibility to work in the United States. Please bring appropriate documents with you on your first day of work, examples are included in this letter.

Your internship is temporary and voluntarily entered into and will conclude approximately May 31, 2019.

Congratulations. We look forward to having you as an intern with Iowa Public Television. If you have any questions, please feel free to call me at 515-725-9823.

Sincerely,



Kimberly Stoker
Human Resource Associate

I understand and acknowledge the terms and conditions of the intern appointment. Please specify acceptance or rejection of this offer by replying to this correspondence.

I agree to this offer of employment

I decline this offer of employment

MAY 02 2019

April 11, 2019

Jonathan Facio
[Redacted]
[Redacted]
[Redacted]

Dear Jonathan:

This letter confirms your appointment to an intern position at Iowa Public Television. You will report to Susan Ramsey. Your internship will begin on May 6, 2019. You will meet with Susan at 6450 Corporate Dr., Johnston, IA. Please reach out to Susan to coordinate the starting time.

Your hourly rate for this intern position is \$10.00. You will be paid on a bi-weekly basis and wages are subject to normal withholding. You will receive your first paycheck on May 24, 2019, which will include wages for May 6, 2019 through May 16, 2019. As an intern with the State of Iowa, you are not eligible for benefits [11 IAC-57.6(2)].

As a condition of appointment to an internship, you will be expected to abide by State and Network policies and procedures. You will be required to sign acknowledgement of policy and procedures. You will be required to show proof of citizenship or eligibility to work in the United States. Please bring appropriate documents with you on your first day of work, examples are included in this letter.

Your internship is temporary and voluntarily entered into.

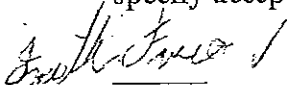
Congratulations. We look forward to having you as an intern with Iowa Public Television. If you have any questions, please feel free to call me at 515-725-9823.

Sincerely,



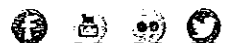
Kimberly Stoker
Human Resource Associate

I understand and acknowledge the terms and conditions of the intern appointment. Please specify acceptance or rejection of this offer by replying to this correspondence.



I agree to this offer of employment

I decline this offer of employment





May 8, 2019

Alyshia Dobson
[REDACTED]
[REDACTED]

Dear Alyshia:

This letter confirms your appointment to an intern position at Iowa Public Television. You will report to Laura Shannon. Your internship will begin on May 17, 2019. Laura Shannon will be in touch to finalize the time and location.

Your hourly rate for this intern position is \$10.00. You will be paid on a bi-weekly basis and wages are subject to normal withholding. You will receive your first paycheck on June 7, 2019 which will include wages for May 17, 2019 through May 30, 2019. As an intern with the State of Iowa, you are not eligible for benefits [11 IAC-57.6(2)].

As a condition of appointment to an internship, you will be expected to abide by State and Network policies and procedures. You will be required to sign acknowledgement of policy and procedures. You will be required to show proof of citizenship or eligibility to work in the United States. Please bring appropriate documents with you on your first day of work, examples are included in this letter.

Your internship is temporary and voluntarily entered into and will conclude approximately August 22, 2019.

Congratulations. We look forward to having you as an intern with Iowa Public Television. If you have any questions, please feel free to call me at 515-725-9823.

Sincerely,

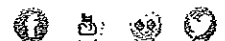
Kimberly Stoker
Human Resource Associate

I understand and acknowledge the terms and conditions of the intern appointment. Please specify acceptance or rejection of this offer by replying to this correspondence.

ARD

I agree to this offer of employment

I decline this offer of employment





May 8, 2019

Lucas Lovig
[REDACTED]
[REDACTED]

Dear Lucas:

This letter confirms your appointment to an intern position at Iowa Public Television. You will report to Laura Shannon. Your internship will begin on May 17, 2019. Laura Shannon will be in touch to finalize the time and location.

Your hourly rate for this intern position is \$10.00. You will be paid on a bi-weekly basis and wages are subject to normal withholding. You will receive your first paycheck on June 7, 2019 which will include wages for May 17, 2019 through May 30, 2019. As an intern with the State of Iowa, you are not eligible for benefits [11 IAC-57.6(2)].

As a condition of appointment to an internship, you will be expected to abide by State and Network policies and procedures. You will be required to sign acknowledgement of policy and procedures. You will be required to show proof of citizenship or eligibility to work in the United States. Please bring appropriate documents with you on your first day of work, examples are included in this letter.

Your internship is temporary and voluntarily entered into and will conclude approximately August 22, 2019.

Congratulations. We look forward to having you as an intern with Iowa Public Television. If you have any questions, please feel free to call me at 515-725-9823.

Sincerely,

Kimberly Stoker
Human Resource Associate

I understand and acknowledge the terms and conditions of the intern appointment. Please specify acceptance or rejection of this offer by replying to this correspondence.

I agree to this offer of employment

I decline this offer of employment





May 9, 2019

Zachary Hess
[REDACTED]
[REDACTED]

Dear Zachary:

This letter confirms your appointment to an intern position at Iowa Public Television. You will report to Laura Shannon. Your internship will begin on June 14, 2019. Laura Shannon will be in touch to finalize the time and location.

Your hourly rate for this intern position is \$10.00. You will be paid on a bi-weekly basis and wages are subject to normal withholding. You will receive your first paycheck on July 5, 2019 which will include wages for June 14, 2019 through June 27, 2019. As an intern with the State of Iowa, you are not eligible for benefits [11 IAC-57.6(2)].

As a condition of appointment to an internship, you will be expected to abide by State and Network policies and procedures. You will be required to sign acknowledgement of policy and procedures. You will be required to show proof of citizenship or eligibility to work in the United States. Please bring appropriate documents with you on your first day of work, examples are included in this letter.

Your internship is temporary and voluntarily entered into and will conclude approximately August 22, 2019.

Congratulations. We look forward to having you as an intern with Iowa Public Television. If you have any questions, please feel free to call me at 515-725-9823.

Sincerely,

Kimberly Stoker
Human Resource Associate

I understand and acknowledge the terms and conditions of the intern appointment. Please specify acceptance or rejection of this offer by replying to this correspondence.

I agree to this offer of employment.

I decline this offer of employment.



June 3, 2019

Armani Wilson
[REDACTED]
[REDACTED]

Dear Armani:

This letter confirms your appointment to an intern position at Iowa Public Television. You will report to Andrea Coyle. Your internship will begin on June 3, 2019.

Your hourly rate for this intern position is \$10.00. You will be paid on a bi-weekly basis and wages are subject to normal withholding. You will receive your first paycheck on June 2, 2019, which will include wages for June 3, 2019 through June 13, 2019. As an intern with the State of Iowa, you are not eligible for benefits [11 IAC-57.6(2)].

As a condition of appointment to an internship, you will be expected to abide by State and Network policies and procedures. You will be required to sign acknowledgement of policy and procedures. You will be required to show proof of citizenship or eligibility to work in the United States. Please bring appropriate documents with you on your first day of work, examples are included in this letter.

Your internship is temporary and voluntarily entered into and will conclude approximately August 31, 2019.

Congratulations. We look forward to having you as an intern with Iowa Public Television. If you have any questions, please feel free to call me at 515-725-9823.

Sincerely,



Kimberly Stoker
Human Resource Associate


I understand and acknowledge the terms and conditions of the intern appointment. Please specify acceptance or rejection of this offer by replying to this correspondence.



I agree to this offer of employment

I decline this offer of employment

August 27, 2019

Autumn Osia


Dear Autumn:

This letter confirms your appointment to an intern position at Iowa Public Television. You will report to Laura Shannon. Your internship will begin on August 30, 2019. Laura Shannon will be in touch to finalize the time and location.

Your hourly rate for this intern position is \$10.00. You will be paid on a bi-weekly basis and wages are subject to normal withholding. You will receive your first paycheck on September 13, 2019 which will include wages for August 30, 2019 through September 5, 2019. As an intern with the State of Iowa, you are not eligible for benefits [11 IAC-57.6(2)].

As a condition of appointment to an internship, you will be expected to abide by State and Network policies and procedures. You will be required to sign acknowledgement of policy and procedures. You will be required to show proof of citizenship or eligibility to work in the United States. Please bring appropriate documents with you on your first day of work, examples are included in this letter.

Your internship is temporary and voluntarily entered into and will conclude approximately December 2019.

Congratulations. We look forward to having you as an intern with Iowa Public Television. If you have any questions, please feel free to call me at 515-725-9823.

Sincerely,



Kimberly Stoker
Human Resource Associate

I understand and acknowledge the terms and conditions of the intern appointment. Please specify acceptance or rejection of this offer by replying to this correspondence.

AO

I agree to this offer of employment

I decline this offer of employment

August 27, 2019

Rachel Hartley
[REDACTED]
[REDACTED]

Dear Rachel:

This letter confirms your appointment to an intern position at Iowa Public Television. You will report to Laura Shannon. Your internship will begin on August 30, 2019. Laura Shannon will be in touch to finalize the time and location.

Your hourly rate for this intern position is \$10.00. You will be paid on a bi-weekly basis and wages are subject to normal withholding. You will receive your first paycheck on September 13, 2019 which will include wages for August 30, 2019 through September 5, 2019. As an intern with the State of Iowa, you are not eligible for benefits [11 IAC-57.6(2)].

As a condition of appointment to an internship, you will be expected to abide by State and Network policies and procedures. You will be required to sign acknowledgement of policy and procedures. You will be required to show proof of citizenship or eligibility to work in the United States. Please bring appropriate documents with you on your first day of work, examples are included in this letter.

Your internship is temporary and voluntarily entered into and will conclude approximately December 2019.

Congratulations. We look forward to having you as an intern with Iowa Public Television. If you have any questions, please feel free to call me at 515-725-9823.

Sincerely,



Kimberly Stoker
Human Resource Associate


I understand and acknowledge the terms and conditions of the intern appointment. Please specify acceptance or rejection of this offer by replying to this correspondence.

I agree to this offer of employment

I decline this offer of employment

September 12, 2019

John Ross


Dear John:

This letter confirms your appointment to an intern position at Iowa Public Television. You will report to Susan Ramsey. Your internship will begin on September 23, 2019. You will meet with Susan at 6450 Corporate Dr., Johnston, IA. Please reach out to Susan to coordinate the starting time.

Your hourly rate for this intern position is \$10.00. You will be paid on a bi-weekly basis and wages are subject to normal withholding. You will receive your first paycheck on October 11, 2019, which will include wages for September, 2019 through October 3, 2019. As an intern with the State of Iowa, you are not eligible for benefits [11 IAC-57.6(2)].

As a condition of appointment to an internship, you will be expected to abide by State and Network policies and procedures. You will be required to sign acknowledgement of policy and procedures. You will be required to show proof of citizenship or eligibility to work in the United States. Please bring appropriate documents with you on your first day of work, examples are included in this letter.

Your internship is temporary and voluntarily entered into.

Congratulations. We look forward to having you as an intern with Iowa Public Television. If you have any questions, please feel free to call me at 515-725-9823.

Sincerely,



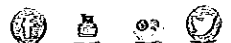
Kimberly Stoker
Human Resource Associate

I understand and acknowledge the terms and conditions of the intern appointment. Please specify acceptance or rejection of this offer by replying to this correspondence.




I agree to this offer of employment

I decline this offer of employment



October 2, 2019

Savannah Dahlen


Dear Savannah:

This letter confirms your appointment to an intern position at Iowa Public Television. You will report to Susan Ramsey. Your internship will begin on October 9, 2019. You will meet with Susan at 6450 Corporate Dr., Johnston, IA. Please reach out to Susan to coordinate the starting time.

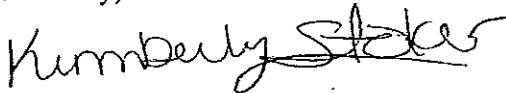
Your hourly rate for this intern position is \$10.00. You will be paid on a bi-weekly basis and wages are subject to normal withholding. You will receive your first paycheck on October 25, 2019, which will include wages for October 9, 2019 through October 17, 2019. As an intern with the State of Iowa, you are not eligible for benefits [1.1 IAC-57.6(2)].

As a condition of appointment to an internship, you will be expected to abide by State and Network policies and procedures. You will be required to sign acknowledgement of policy and procedures. You will be required to show proof of citizenship or eligibility to work in the United States. Please bring appropriate documents with you on your first day of work, examples are included in this letter.

Your internship is temporary and voluntarily entered into.

Congratulations. We look forward to having you as an intern with Iowa Public Television. If you have any questions, please feel free to call me at 515-725-9823.

Sincerely,



Kimberly Stoker
Human Resource Associate

I understand and acknowledge the terms and conditions of the intern appointment. Please specify acceptance or rejection of this offer by replying to this correspondence.

SD I agree to this offer of employment

I decline this offer of employment



November 7, 2019

Nada Aly
[REDACTED]

Dear Nada:

This letter confirms your appointment to an intern position at Iowa Public Television. You will report to Laura Shannon. Your internship will begin on January 3, 2020. Laura Shannon will be in touch to finalize the time and location.

Your hourly rate for this intern position is \$10.00. You will be paid on a bi-weekly basis and wages are subject to normal withholding. You will receive your first paycheck on January 17, 2020, which will include wages for January 3, 2020 through January 9, 2020. As an intern with the State of Iowa, you are not eligible for benefits [1 IAC-57.6(2)].

As a condition of appointment to an internship, you will be expected to abide by State and Network policies and procedures. You will be required to sign acknowledgement of policy and procedures. You will be required to show proof of citizenship or eligibility to work in the United States. Please bring appropriate documents with you on your first day of work, examples are included the I-9 instructions sent along with this letter.

Your internship is temporary and voluntarily entered into and will conclude approximately May 2020.

Congratulations. We look forward to having you as an intern with Iowa Public Television. If you have any questions, please feel free to call me at 515-725-9828.

Sincerely,

Michelle Wendel
Director of Administration and Finance

I understand and acknowledge the terms and conditions of the intern appointment. Please specify acceptance or rejection of this offer by replying to this correspondence.

I agree to this offer of employment

I decline this offer of employment



HumanResources, IowaPBS <humanresources@iptv.org>

Re: Spring 2020 Internship

1 message

mikayla morris [REDACTED]
To: "Human Resources, IPTV" <humanresources@iptv.org>

Mon, Nov 11, 2019 at 4:29 PM

Hi,

Attached is a copy of the accepted offer letter. Please let me know if this will work or if I need to find a scanner. Thank you!

Best,
Mikayla Morris

On Fri, Nov 8, 2019 at 4:55 PM Human Resources, IPTV <humanresources@iptv.org> wrote:

Please find attached the official offer letter of internship with IPTV. Please print the letter and indicate you accept or decline of the offer and scan back to the humanresources@iptv.org email address.

During your first day, you will meet with the human resources associate to complete required paperwork. Please be sure to bring the appropriate documents for proof eligibility to work in the US. A list of acceptable documents is attached to this email. We will also complete forms for direct deposit of your wages, so please bring a copy of a canceled check or any other document that details your banking information.

Please let me or Laura know if you have any questions,

Human Resources
Iowa Public Television

To find information on programs and services that educate, inform, enrich and inspire Iowans, visit iptv.org.

--

Mikayla Morris

 Offer Letter_Intern Spring 2020 Production - Morris.pdf
340K



November 7, 2019

Mikayla Morris

Dear Mikayla:

This letter confirms your appointment to an intern position at Iowa Public Television. You will report to Laura Shannon. Your internship will begin on January 10, 2020. Laura Shannon will be in touch to finalize the time and location.

Your hourly rate for this intern position is \$10.00. You will be paid on a bi-weekly basis and wages are subject to normal withholding. You will receive your first paycheck on January 31, 2020, which will include wages for January 10, 2020 through January 23, 2020. As an intern with the State of Iowa, you are not eligible for benefits [11 IAC-57.6(2)].

As a condition of appointment to an internship, you will be expected to abide by State and Network policies and procedures. You will be required to sign acknowledgement of policy and procedures. You will be required to show proof of citizenship or eligibility to work in the United States. Please bring appropriate documents with you on your first day of work, examples are included the I-9 instructions sent along with this letter:

Your internship is temporary and voluntarily entered into and will conclude approximately April 2020.

Congratulations. We look forward to having you as an intern with Iowa Public Television. If you have any questions, please feel free to call me at 515-725-9828.

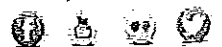
Sincerely,

Michelle Wendel
Director of Administration and Finance

I understand and acknowledge the terms and conditions of the intern appointment. Please specify acceptance or rejection of this offer by replying to this correspondence.

I agree to this offer of employment.

I decline this offer of employment



4/13/2021

State of Iowa Mail - Summer internship acceptance



HumanResources, IowaPBS <humanresources@iptv.org>

Summer internship acceptance

1 message

Tue, Apr 28, 2020 at 10:22 AM


Lucius Pham 
To: "humanresources@iowapbs.org" <humanresources@iowapbs.org>

Good morning!

Attached please find my acceptance of the summer internship offer. Please let me know if you need anything else from me.

Best regards,

Lucius Pham

 Offer Letter Summer Intern Production 2020 L Pham.docx
53K



6450 Corporate Drive
P.O. Box 6450
Johnston, IA 50131
800.532.1290 | iowapbs.org

April 28, 2020

Lucius Pham



Dear Lucius:

This letter confirms your appointment to an intern position at Iowa PBS. You will report to Laura Shannon. Your internship will begin on May 8, 2020. Laura Shannon will be in touch to finalize the time and location.

Your hourly rate for this intern position is \$10.00. You will be paid on a bi-weekly basis and wages are subject to normal withholding. You will receive your first paycheck on May 22, 2020, which will include wages for May 8, 2020 through May 14, 2020. As an intern with the State of Iowa, you are not eligible for benefits [11 IAC-57.6(2)].

As a condition of appointment to an internship, you will be expected to abide by State and Network policies and procedures. You will be required to sign acknowledgement of policy and procedures. You will be required to show proof of citizenship or eligibility to work in the United States. Please bring appropriate documents with you on your first day of work, examples are included the I-9 instructions sent along with this letter.

Your internship is temporary and voluntarily entered into and will conclude approximately August 23, 2020.

Congratulations. We look forward to having you as an intern with Iowa PBS. If you have any questions, please feel free to call me at 515-725-9823 or cell 515-333-8371.

Sincerely,

Fern Kidder
Human Resource Associate

I understand and acknowledge the terms and conditions of the intern appointment. Please specify acceptance or rejection of this offer by replying to this correspondence.

I agree to this offer of employment

I decline this offer of employment



HumanResources, IowaPBS <humanresources@iptv.org>

Re: Iowa PBS Internship Offer Letter

1 message

Tue, Apr 28, 2020 at 5:07 PM

William Linder <[redacted]>
To: "HumanResources, IowaPBS" <humanresources@iptv.org>



Virus-free. www.avg.com

On Tue, Apr 28, 2020 at 10:01 AM HumanResources, IowaPBS <humanresources@iptv.org> wrote:

Hi William,

Please find attached the official offer letter of internship with Iowa PBS. Please print the letter and indicate you accept or decline of the offer and scan back to the humanresource@iowapbs.org email address.

Upon acceptance of the offer a welcome email and new hire paperwork will follow. We are looking forward to you joining the Iowa PBS team.

Please let me know if you have any questions

Thanks

Fern Kidder

Human Resources



New name. Same essential mission.

--

William Linder
Sports Engineer at Bearcat Radio Network
Producer for KNWT Channel 8

William Linder Acceptance Iowa PBS.pdf
265K



6450 Corporate Drive
P.O. Box 6450
Johnston, IA 50131
800.532.1290 | iowapbs.org

April 28, 2020

William Linder
[REDACTED]

Dear William:

This letter confirms your appointment to an intern position at Iowa PBS. You will report to Laura Shannon. Your internship will begin on May 8, 2020. Laura Shannon will be in touch to finalize the time and location.

Your hourly rate for this intern position is \$10.00. You will be paid on a bi-weekly basis and wages are subject to normal withholding. You will receive your first paycheck on May 22, 2020, which will include wages for May 8, 2020 through May 14, 2020. As an intern with the State of Iowa, you are not eligible for benefits [11 IAC-57.6(2)].

As a condition of appointment to an internship, you will be expected to abide by State and Network policies and procedures. You will be required to sign acknowledgement of policy and procedures. You will be required to show proof of citizenship or eligibility to work in the United States. Please bring appropriate documents with you on your first day of work, examples are included the I-9 instructions sent along with this letter.

Your internship is temporary and voluntarily entered into and will conclude approximately August 23, 2020.

Congratulations. We look forward to having you as an intern with Iowa PBS. If you have any questions, please feel free to call me at 515-725-9828 or cell 515-333-8371.

Sincerely,

Fern Kidder
Human Resource Associate

I understand and acknowledge the terms and conditions of the intern appointment. Please specify acceptance or rejection of this offer by replying to this correspondence.

I agree to this offer of employment

I decline this offer of employment



HumanResources, IowaPBS <humanresources@iptv.org>

Re: Iowa PBS Offer Letter

1 message

James Simmons [redacted]
To: "HumanResources, IowaPBS" <humanresources@iptv.org>

Tue, Sep 8, 2020 at 10:18 AM

Hi,

Thank you for letting me know, here is my signed offer letter!

Thanks,
James

On Tue, Sep 8, 2020 at 10:16 AM HumanResources, IowaPBS <humanresources@iptv.org> wrote:

Hi James,

Laura needed to move the start date to September 18, 2020. Attached is your new offer letter. Please sign and send it back.

Thanks

Human Resources



New name. Same essential mission.

On Thu, Sep 3, 2020 at 12:50 PM HumanResources, IowaPBS <humanresources@iptv.org> wrote:

Hi James,

Congratulations!

Attached is an offer letter from IowaPBS. As soon as you sign and send back I can start the on-boarding process.

please let me know if you have any questions

Thanks

Human Resources



New name. Same essential mission.

Offer Letter Fall Intern Production 2020 James Simmons.pdf
166K



6450 Corporate Drive
P.O. Box 6450
Johnston, IA 50131
800.532.1290 | iowapbs.org

September 8, 2020
James Simmons



Dear James:

This letter confirms your appointment to an intern position at Iowa PBS. You will report to Laura Shannon. Your internship will begin on September 18, 2020. Laura Shannon will be in touch to finalize the time and location.

Your hourly rate for this intern position is \$10.00. You will be paid on a bi-weekly basis and wages are subject to normal withholding. You will receive your first paycheck on October 9, 2020, which will include wages for September 18, 2020 through October 1, 2020. As an intern with the State of Iowa, you are not eligible for benefits [11 IAC-57.6(2)].

As a condition of appointment to an internship, you will be expected to abide by State and Network policies and procedures. You will be required to sign acknowledgement of policy and procedures. You will be required to show proof of citizenship or eligibility to work in the United States. Please bring appropriate documents with you on your first day of work, examples are included the I-9 instructions sent along with this letter.

Your internship is temporary and voluntarily entered into and will conclude approximately mid-January 2021.

Congratulations. We look forward to having you as an intern with Iowa PBS. If you have any questions, please feel free to call me at 515-725-9823.

Sincerely,

Fern Kidder
Human Resources

I understand and acknowledge the terms and conditions of the intern appointment. Please specify acceptance or rejection of this offer by replying to this correspondence.

I agree to this offer of employment Sign: Date: 9/8/2020

I decline this offer of employment Sign: _____ Date: _____



Iowa PBS

Published by Taylor Gerling Shore · December 28, 2018



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Iowa PBS



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